



Subject:	Parks Events - Small Grants Scheme
Date:	12 May 2015
Reporting Officer:	Rose Crozier, Assistant Director of Parks
Contact Officer:	Agnes McNulty, Open Spaces & Active Living Manager

Is this report restricted?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	The purpose of the report is to inform Members of the decision taken by the Assistant Director of Parks & Leisure, under delegated authority, regarding the applications received in Tranche 1 for events taking place in parks between 1 April 2015 and 30 September 2015.
2.0	Recommendations
2.1	The Committee is requested to note the contents of the report.
3.0	Main report
3.1	<u>Key Issues</u> The applications were assessed according to the criteria and full details of the applications received and the recommendations for grant awards are presented in Appendix 1. It is recommended that out of the 55 applications received, 46 met the criteria for an award to be made. The remaining 9 applications for events were ineligible for a number of reasons namely: date of event was outside the funding period; venue was not owned by the Council; the group did not provide the information requested by the Central Grants Unit (CGU) the event was sporting in nature and applications were incomplete.

<p>3.2</p>	<p>An Independent Assessment Panel chaired by the Events Officer and three other Officers, independent from the Open Spaces & Active Living Unit (OS&AL), reviewed a sample of the applications (20%), were satisfied with the scoring and application of the criteria for the grants and approved the recommendations for awards. The CGU will continue the administration of the grant through notification to unsuccessful applicants, draft and distribution of Letters of Offer, holding workshops for grant awarded applicants, facilitation of payments and monitoring of all awards, including financial verification visits.</p> <p>Those organisations whose applications obtained low scores will be contacted by the OS&AL Unit in order to provide them with advice and guidance on completing future applications to the scheme</p> <p><u>Financial & Resource Implications</u></p> <p>Tranche 1 - £103,644.70. The total budget for 2015/16 is £115,000. The scheme is managed by staff from the OS&AL Unit and the Community Park Managers and Outreach Officers are responsible for liaising with groups.</p>
<p>3.3</p>	<p><u>Equality or Good Relations Implications</u></p> <p>There are no known equality and good relation implications.</p>
<p>4.0</p>	<p>Appendices – Documents Attached</p>
<p>4.1</p>	<p>Appendix 1: Parks Events Small Grants Applications: Tranche 1: 2015/16</p>